

# User Registration Guide

As part of the improved security of the new Clinician Assist WA site, users of the previous website will need to re-register and set up a unique login using the below instructional guide.

1. Click the **Register now** button on the [Clinician Assist WA](#) login screen.

## Welcome to Clinician Assist WA

This secure website provides GPs and other health professionals with guidance for assessing, managing and referring patients across Western Australia. It has replaced HealthPathways WA.

Previous users must re-register and set up a unique login, as part of the improved security of this new site.

Health professionals registered with AHPRA will be automatically verified by the system and given immediate access. All other users may experience a slightly longer verification period. Our team will be prioritising this process.

If you are a health professional and would like access to the Clinician Assist WA website, please click register now.

Register now

Get access to WA specific clinical and health service information, in one place, at no cost.

- [What is Clinician Assist WA?](#)
- [Terms of Use and Disclaimer](#)
- [General Inquiries](#)

Once you have registered and been verified, you can simply login with your unique username and password.

Username / Email

Password [Forgot password?](#)

Show

Remember me

Sign In

2. Complete the basic registration information:

First and last name
Does not need to match your AHPRA registration, you can use the name you practice under.
Professional email (preferred)
Your professional or work email is preferred, however if you do not have a professional email you may use any individual email address you have. Generic email addresses, such as <a href="mailto:reception@practice.com.au">reception@practice.com.au</a> or <a href="mailto:nurse@practice.com.au">nurse@practice.com.au</a> , that may be used by multiple people are not accepted.
Password
Must contain a minimum of 12 characters and include upper and lower-case letters, numbers, and symbols.

## Profession

If more than one applies, please select the primary profession you intend to use Clinician Assist WA for. Choose from:

- GP/GP Registrar
- Medical specialist
- Registrar/RMO/Intern – if you do not work in primary care.
- Allied health professional (AHPRA registered)
- Allied health professional (all other) – if you are not AHPRA registered.
- Enrolled Nurse
- Registered Nurse
- Nurse Practitioner
- Midwife
- Practice Manager/Admin – if you work in a primary care, allied health or specialist practice.
- Student – if you are studying in the field of medicine, nursing or allied health.
- Academic – if you hold an academic position.
- WAPHA employee – for WAPHA employees with a WAPHA email address only.
- Other – if you do not fit any of the above-mentioned professions.

- 3.** Based on your profession, you will need to complete additional mandatory fields. For help on completing the additional fields relevant to you, click below:

[Health professionals \(including allied health\) registered with AHPRA \(page 4\)](#)

[Allied health professionals \*\*not\*\* registered with AHPRA \(page 5\)](#)

[Practice Managers/Admin \(page 5\)](#)

[Students or Academics \(page 5\)](#)

[All other users \(page 6\)](#)

- 4. Subscribing:** All users are automatically opted in for the Clinician Assist WA subscriber email list, if you wish to opt-out un-tick the box.

Note that if you do choose to opt-out of our subscriber email list we will not be able to contact you in future with news or updates relating to the Clinician Assist WA website.

- 5. Terms & Conditions:** users must confirm they accept the terms and conditions of use for Clinician Assist WA to gain access to the site.

6. **Submit:** Once you have submitted your form, a confirmation email will be sent to your email address with an activation link.
- **Health professionals registered with AHPRA** will be automatically verified by the system and given immediate access.
  - **All other users** may experience a slightly longer verification period whilst the Clinician Assist WA team verify your account. If you do not hear back within 2 business days, please contact the team at [clinicianassist@wapha.org.au](mailto:clinicianassist@wapha.org.au).
7. Once you have set up your account and been verified, there are two features to be aware of:
- **Minimum session time:** once a user has registered and logged in once, the session will not log the user out for a minimum of 8 hours. This ensures users are not logged out during a typical day of consulting.
  - **'Remember me' feature:** Enabling users' email address and password to be remembered in the login field.

Once you have registered and been verified, you can simply login with your unique username and password.

Email Address

Password [Forgot password?](#)

Show

Remember me

Sign In

8. Should you require further assistance, please contact the [Practice Assist](#) Help Desk on **1800 2 ASSIST** (1800 2 277 478) or via email [practiceassist@wapha.org.au](mailto:practiceassist@wapha.org.au).

The Practice Assist team are available to help Monday to Friday, 8am to 5pm (AWST), excluding public holidays.

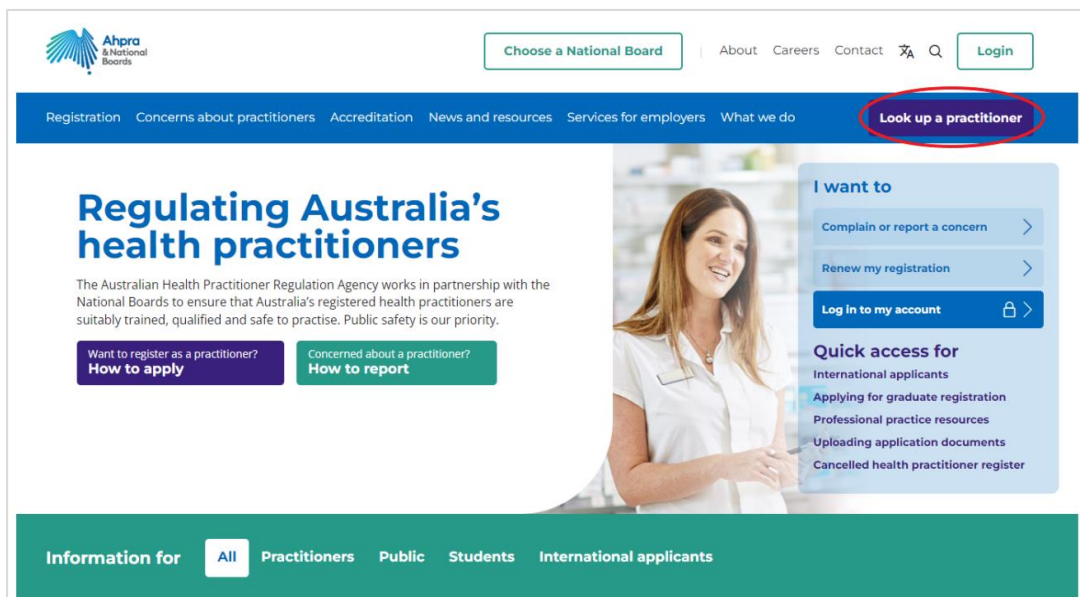
## Health professionals (including allied health) registered with AHPRA

Please complete the following mandatory fields:

### AHPRA Registration Number

Health professionals registered with AHPRA will be required to provide their registration number, for verification purposes, which must include all 3 letters and 10 numbers.

If you are unsure of your AHPRA number, use the **Look up a practitioner** button on the [AHPRA website](#).



### Name of practice, organisation or educational institution

If more than one applies, please enter the practice or organisation you consider to be your primary place of work.

### Region

If more than one applies, select the region you consider to be where you primarily practice.

## Allied health professionals not registered with AHPRA

Please complete the following mandatory fields:

<b>Name of practice, organisation or educational institution</b>
If more than one applies, please enter the practice or organisation you consider to be your primary place of work.
<b>Region</b>
If more than one applies, select the region you consider to be where you primarily practice.
<b>Reason for access Clinician Assist WA</b>
To help us determine your eligibility to access the site, please provide a brief summary of your intended use of Clinician Assist WA.

## Practice Managers/Admin

Please complete the following mandatory fields:

<b>Name of practice, organisation or educational institution</b>
If more than one applies, please enter the practice or organisation you consider to be your primary place of work.
<b>Region</b>
If more than one applies, select the region you consider to be your primary region.

## Students and Academics

Please complete the following mandatory fields:

<b>Please specify either your field of study or academic position</b>
To help us determine your eligibility to access the site, please specify your field of study or your academic position.
<b>Name of practice, organisation or educational institution</b>
Please enter the name of your educational institution
<b>Please specify your intended use of Clinician Assist WA</b>
To help us determine your eligibility to access the site, please provide a brief summary of your intended use of Clinician Assist WA. If you are an academic intending to use Clinician Assist WA for research purposes, please email us directly with your request ( <a href="mailto:clinicianassist@wapha.org.au">clinicianassist@wapha.org.au</a> ).
<b>Region</b>
If more than one applies, select the region you consider to be your primary region.



## All other users

Please complete the following mandatory fields:

<b>Please specify your profession</b>
To help the Clinician Assist WA team determine your eligibility, please specify your profession/job title.
<b>Name of practice, organisation or educational institution</b>
If more than one applies, please enter the practice or organisation you consider to be your primary place of work.
<b>Region</b>
If more than one applies, select the region you consider to be your primary region.
<b>Reason for accessing Clinician Assist WA</b>
To help us determine your eligibility to access the site, please provide a brief summary of your intended use of Clinician Assist WA.